

St. Martha Catholic School Parent Teacher Organization

General Meeting Minutes

February 1, 2018

The meeting was called to order by Dwayne Chapman at 5:25pm

The minutes from the last meeting were approved.

1. Officers' Reports
 - a. President's Report
A big "Thank you" to all the parent volunteers!
 - b. Treasurer's Report
See attached chart

2. Committee Reports
 - a. Box Tops/Rebate Programs: Rachel Spreyerer
 1. See attached PTO report
 - b. Recycled Uniforms: Stephanie Flores
 1. See attached PTO report
 - c. Crusader Spirit Events: Christa Wilson
We are looking at Chick-Fil-A, Jason's Deli, and Panera Bread as possible locations for future spirit events.
 - d. Workroom: Nanette Lynn
 1. Everything is running smoothly
 - e. HRPC: Nicole Lux
 1. Valentine's Day Parties: PK-5, February 13 at 2:00pm/6-8 at 2:25pm
 2. Fr. Michael's Birthday: February 2 – Email went out to parents Feb. 1
 3. List of Casino basket ideas to go out by end of week to parents this weekend with donation items needed.
 - f. Hospitality: Karen Greene/Gina Wolfe
 1. Staff Luncheon: February 1 – Went very well, thank you to everyone who volunteered!
 2. Conferences: February 23 – Planning to serve teachers a light lunch, emails will go out next week requesting donations.
 3. Discuss budget for Teacher Appreciation Week in May – We need a budget for restocking paper supplies. Perhaps a wish list can be created on Amazon. Joannah Landry will look for an old inventory report for the PTO room.
 - g. Community Life: Gina Wolfe
 1. Mardi Gras Parade: We will not participate this year in the Kingwood community parade, since no one volunteered to lead this event.
 2. Grandparents Day: February 16 – Email went out to parents on Feb. 2 with more information.
 - h. Casino Night: Kelly Chesnut
 1. Donation are beginning to come in from the letters and emails that were sent out to the community.
 2. Amy Crosswait is helping the committee set up Bidpal for the evening.

3. Email to parents went out Feb. 2 asking for donations.
 4. The decorations committee is moving along nicely.
 5. Bids are being submitted for food.
 6. In March, we will begin requesting donations for the wine/spirit pull.
 7. If you want to help in any way, please email: springfundraiser@stmarthacs.org
- i. Steps for Students: Sarah Wakefield
 1. We have 357 runners registered! That qualifies our school for the David Guite Spirit Award! Way to go Crusaders!
 2. We will need volunteers to organize t-shirts on Feb. 5 and 6.
 3. We will need volunteers in the tent on race day.
 - j. Crusade for Excellence: Katelyn Laughlin/Yessica Gonzalez
See attached PTO report
 - k. Photography: Becca Overton
 - l. Vocations: Caroline Stevens
 1. See attached PTO report
 - m. Alumni: Anne Marie Watkins/Kelly Chesnut
 1. There is an alumni event on the calendar for May 31. More information will be sent later.
 - n. Spirit Shop: Rachel Spreyerer
See attached PTO Report
 - o. Booster Club: Joannah Landry
 1. See attached PTO report
 2. It was suggested that we could set up a one-day fun tournament with area Catholic schools, and charge entry-fees as a fundraiser.
3. Principal's Report
 1. We will look in to syncing the athletic calendar to cell phones.
 2. The administration is vetting a new lunch program. Carolyn Cloran offered to head up a parent group to look in to programs that are already in use in the diocese.
 4. Old Business
 - a. Survey for PTO meeting time/date for the 2018-2019 school year will be emailed to parents this coming week.
 - b. SMCS student directories are being printed and will be for sale in the school office soon.
 5. New Business
 - a. We are in the beginning planning stages to offer cheerleading as a sport at SMCS. We need a faculty sponsor and two parent coaches.
 - b. We will not offer childcare at the PTO meetings for the remainder of the school year. The PTO board will continue to discuss options for the 2018/2019 school year.
 - c. There will be an informational meeting for families who received DECATS invitations on Monday, February 5, at 7:30am in the library.

6. Announcements/Q&A

1. Can we clarify the dress code for girls? What is the difference between normal dress and Mass dress?

PreK has no formal dress uniform.

K-5 Plaid jumper with white peter pan collar blouse

6-8 Plaid skirt with short, long, or three-quarter sleeve white blouse with SMCS logo
(Please see the Parent Handbook for all updated uniform information.)

2. Can the children be allowed more freedom in the halls to talk? The thought of zero talking in middle school is a morale buster.

Middle school students may speak freely in the middle school hallways when changing classes. They are asked to be silent when moving through elementary and PreK hallways.

3. The price of concessions at the sporting events is very high, can we do something about it?

Nothing at the booth is priced over \$2. We do have 100% mark-up as this is a fundraiser. Joannah will look in to offering more items in the 50¢ range.

7. Meeting was adjourned at 6:45pm.

St. Martha Catholic School PTO Report Out

___REBATES/BOXTOPS___ Committee

Committee Chairperson(s): ___RACHEL SPEYERER___

Date: ___1/29/2018___

Accomplishments/Wins:

BOXTOPs check received Jan for \$1138. Submitted additional \$90 December.

Need slightly over 7700 boxtops to make goal for this year. Count due for this school year March 1st.

Continue with Kroger community rewards program, Randall's good neighbor program, Amazon Smile and Boxtops.

Opportunities/Struggles:

Need strong BOXTOP February campaign, had late start with Harvey.

Boxtop Contest is to be at total school level although we do have count by teacher. Need to finalize what we can do if we hit our goal. Suggestions: Free dress day, teacher basketball game—elementary vs. middle school, someone on faculty dress up in a tutu and ride a scooter during carline, or lip sync battle between teachers/administrators. Hitting goal by March 1st will be impossible but we can count through May to hit our goal to go towards contest.

Upcoming events/plans:

Continuing to collect boxtops in classrooms once a month.

We need help with:

Facebook presence and marquis push for February. Eblast blurbs as well.

St Martha Catholic School PTO Report Out

Recycle uniforms -Committee
Committee Chairperson: Stephanie Flores

Date 1/29/2018

Accomplishments/wins

Good success with email orders. Parents looking for certain items will email me. I will check inventory & I will contact them with what I have. I will have items waiting in the office with Mrs. Teets for pick up.

Opportunities/struggles

_Main struggle is for the working parents that want to come to the uniform sale.

Upcoming event/plan

_After Catholic schools week I will see when we can plan a morning and evening uniform sale to hopefully accommodate everyone..

We need help with:

_Getting the word out about the email

Recycleduniforms@stmarthacs.org

* if they email me looking for items they need I will check inventory. If we don't have items, I will keep my eye out for it.

* We have so much inventory
Girls jumpers (mass dresses)
Boys pants size 10- middles School sizes
Mass sweaters..

If you are looking for stuff please email me.

St. Martha Catholic School PTO Report Out

SPIRIT SHOP Committee

Committee Chairperson(s): _____ RACHEL SPEYERER _____

Date: _____ 1/29/2018 _____

Accomplishments/Wins:

Raised over \$1000 with Crusader Strong shirts.

Opportunities/Struggles:

Need a second push for Crusader Strong shirts: need 36pc minimum, waiting for after Steps for Students. Would like to do week before spring break.

Need new, exciting product to add to shop. Example pop sockets for phone: 100pc minimum bought up front. Right at \$5 cost. See attached list for suggested items.

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Upcoming events/plans:

Will continue to set up shop once a month, however, not driving sales.

We need help with:

Facebook exposure for Crusader Strong second push, Marquis exposure as well.

Below are links with pricing to the promotional items we discussed:

Bamboo coaster set: http://www.pcna.com/Leeds/en-us/pages/product.aspx?pid=1450-77_REG&cat=PCNA

- Minimum order is 48 – price at any quantity is \$6.98 each
- Plus shipping and \$55.00 set up charge
- Price includes laser engraved logo on each coaster

Leather coaster set: http://www.pcna.com/leeds/en-us/product/1033-12_reg

- Minimum order is 96 – price at any quantity is \$4.98 each
- Plus shipping and a \$75 set up charge
- Price includes debossed logo on each coaster

Charger Cable Set: <http://www.logomark.com/Product/GC1454>

- Minimum order is 150 – price at any quantity is \$2.99 each
- Plus shipping and a \$56.25 set up charge
- Price includes 1-color 1-location print

1 oz. hand sanitizer: <http://www.logomark.com/Product/VL2002>

- Minimum order is 200 – price at any quantity is \$1.29 each
- Plus shipping and a \$56.25 set up charge
- Price includes full color 1-location print

Lip balm: http://www.leashables.com/index.php?main_page=index&cPath=65

- Minimum order is 100 – pricing per quantity is listed within link
- Plus shipping and a \$45 set up charge
- Price includes 1-color 1-location print

Pen, Note & Flag set: <http://www.logomark.com/Product/VS1304>

- Minimum order is 200 – price at any quantity is \$1.99 each
- Plus shipping and a \$56.25 set up charge
- Price includes 1-color 1-location print

Sticky notes & flags notebook: <http://www.logomark.com/Product/VS1318>

- Minimum order is 200 – price at any quantity is \$1.49 each
- Plus shipping and a \$56.25 set up charge
- Price includes 1-color 1-location print

PopSockets: <http://iclick.com/PopSockets-promotional-custom>

- Minimum order is 100 – price for 100-499 will be \$4.88 each
- Plus shipping and \$41.67 set up charge
- Price includes 1-color print

St. Martha Catholic School PTO Report Out
Crusade for Excellence Committee
Committee Chairperson(s): Katelyn Laughlin & Yessica Gonzalez

Date: 01/29/2018

Accomplishments/Wins:

- Benefactors Mass and Reception - 25 RSVPs for the reception
- Incentives to donate to Crusade for Excellence now available

Opportunities/Struggles:

- Fund Standing: \$30,464 as of 1/29/2018

Upcoming events/plans:

NEW INCENTIVES TO DONATE:

1. FEBRUARY: The first class to reach 50% participation by 2/28/18: each student in that grade will get a FROZEN TREAT at lunch
2. MARCH: The first class to reach 75% participation by 3/31/18: each student in that grade will get Chick-fil-A at lunch
3. APRIL: The first class to reach 85% participation by 4/30/18: each student in that grade will get a FREE DRESS DAY

We need help with:

Getting more donations to CFE fund!

St. Martha Catholic School PTO Report Out

Vocations Committee

Committee Chairperson(s): Caroline Stevens & Nicole Lux

Date: February 2018

Accomplishments/Wins:

- Chalice and Cross for vocations are still functioning well.
- Successfully pulled off the Vocations Expo for grades 3-8, this past Monday.

Opportunities/Struggles:

- Just the usual learning curve. We are making notes and job aids, to remedy that for next year.

Upcoming events/plans:

- Trying to get something set up for Father Michael's Birthday (2/2), and Father Borski's Birthday (2/26). Similar to what we did for Fr. Richard in November.

We need help with:

- Setting up the birthday celebrations. We might need to schedule fake "meetings" to get the two priests here.
- We are already coordinating some of this.

Thanks!

St. Martha Catholic School PTO Report Out

Athletic Booster Club Committee

Committee Chairperson(s): Joannah Landry

Date: February 1, 2018

Accomplishments/Wins: Concessions are running smoothly and sign up genius seems to be working fine for scheduling

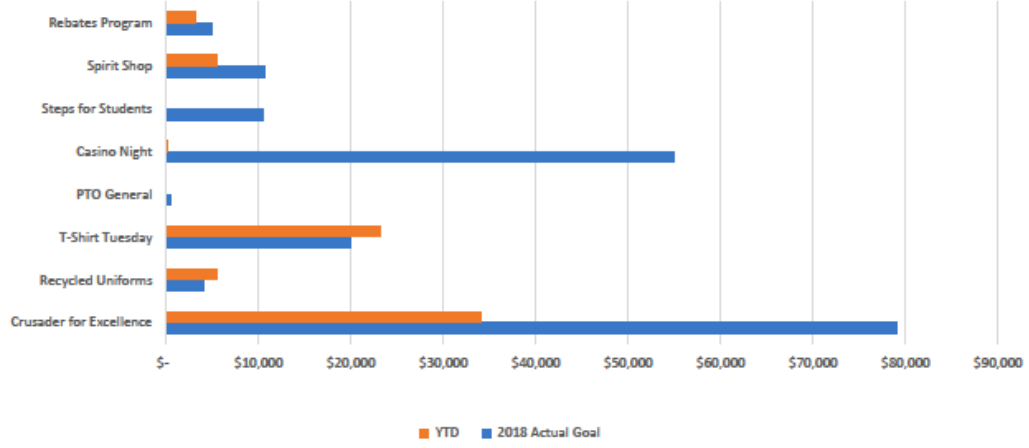
Opportunities/Struggles: Getting the game schedules out there especially when there is a change.

Upcoming events/plans: We will have meetings once a month beginning this month on the same night as edge night for ease of planning. February 26th, March 26th, April 30th

Athletic Banquet: May 14th

We need help with:

PTO Fundraising Update July 1, 2017 to January 26, 2018



Fiscal year: 7/1 - 6/30