

## St. Martha Catholic School Parent Teacher Organization

### General Meeting Minutes

March 1, 2018

The meeting was called to order by Dwayne Chapman at 5:30pm

The minutes from the last meeting were approved.

PTO Board/Chairpersons present:

Dwayne Chapman

Christina Tower

Jessica Verret

Rachel Spreyerer

Nanette Lynn

Karen Greene

Katelyn Laughlin

Joannah Landry

#### 1. Officers' Reports

##### a. President's Report

PTO President position will be up for election in May. Request for nominations will go out in April.

##### b. Treasurer's Report

See attached report

#### 2. Committee Reports

##### a. Box Tops/Rebate Programs: Rachel Spreyerer

Working on counting boxtops postmarked March 1, 2018 to count for this year. Still need to collect April-June as it is ongoing. Seemed to pick up after Christmas holiday with more being turned in. Continue to push on eblast, social media and marquis for boxtops, Amazon smile and Kroger and Randall's programs.

##### b. Recycled Uniforms: Stephanie Flores

1. Recycled uniform sale March 21, 7:30-10:30am FLC, 4:00-7:00pm Activity Center

You can also email Stephanie: [recycleduniforms@stmarthacs.org](mailto:recycleduniforms@stmarthacs.org)

##### c. Workroom: Nanette Lynn

1. Everything is running smoothly

##### d. HRPC: Nicole Lux

1. Valentine parties were a success! The middle school students were especially excited to be included this year! Working to streamline badge printing in the front office. Casino night basket reminders will go out as needed. Teacher/Staff birthdays are moving along.

##### e. Hospitality: Karen Greene/Gina Wolfe

Thank you to everyone who donated food and time to make the teacher lunches run smoothly!

We would like to collect donations to have Sign Gypsies display "We love our teachers!" in front of the school for Teacher Appreciation Week. The hospitality committee is also working on a survey to send to the teachers for ideas for this week.

1. See attached report

##### f. Casino Night: Kelly Chesnut

1. Please sign up on Flocknotes if you would like to join any of the Spring Fundraiser committees.

2. Invitations will go out to school families this week.

3. We would like to look in to the possibility of setting up Bidpal donations for class baskets.

##### g. Steps for Students: Sarah Wakefield

Total donations for the event were \$4,150!

1. See attached report

- h. Crusade for Excellence: Katelyn Laughlin/Yessica Gonzalez  
Please email [cfe@stmarthacs.org](mailto:cfe@stmarthacs.org) with any ideas on how to encourage our school families to donate to our annual fund. If you aren't sure what the annual fund is, click here:  
<https://one.bidpal.net/smcscfe1718/welcome>
  - 1. See attached report
- i. Photography: Becca Overton
  - 1. Yearbook needs photos from Steps for Students, Fr. Borski's birthday, Valentine parties, 3<sup>rd</sup> grade wax museum, Teacher lunches, and others.
- j. Vocations: Caroline Stevens  
We will look into the possibility of allowing students to receive the chalice for vocations if their parents work and cannot attend the school Mass.  
To sign up for the chalice, click here: <http://www.signupgenius.com/go/5080a49a9ac2faa8-chalice>
  - 1. See attached report
- k. Spirit Shop: Rachel Spreyerer  
We opened Spirit Shop for Grandparents/Special person day and we earned \$275.  
We are working on nominees to conduct survey among families for the 2018-2019 school year spirit shirt. Details to come.
- l. Booster Club: Joannah Landry  
Please sign up on Flocknotes if you would like to join the Booster club.
  - 1. See attached report

### 3. Old Business

- 1. Survey results for 2018-2019 PTO meeting time.  
Thursday is the preferred day based on the 66 responses received. There was a tie for time, 5:30-7:00pm and 6:30-8:00pm. The PTO board will take this in to consideration when requesting meeting times for next year.

### 4. New Business

- 1. Land's End uniform fitting event: Tuesday, May 22, 2018, from 12:00-6:00pm
- 2. PTO Volunteer of the Month recognition program – The PTO board will begin recognizing volunteers on a monthly basis.

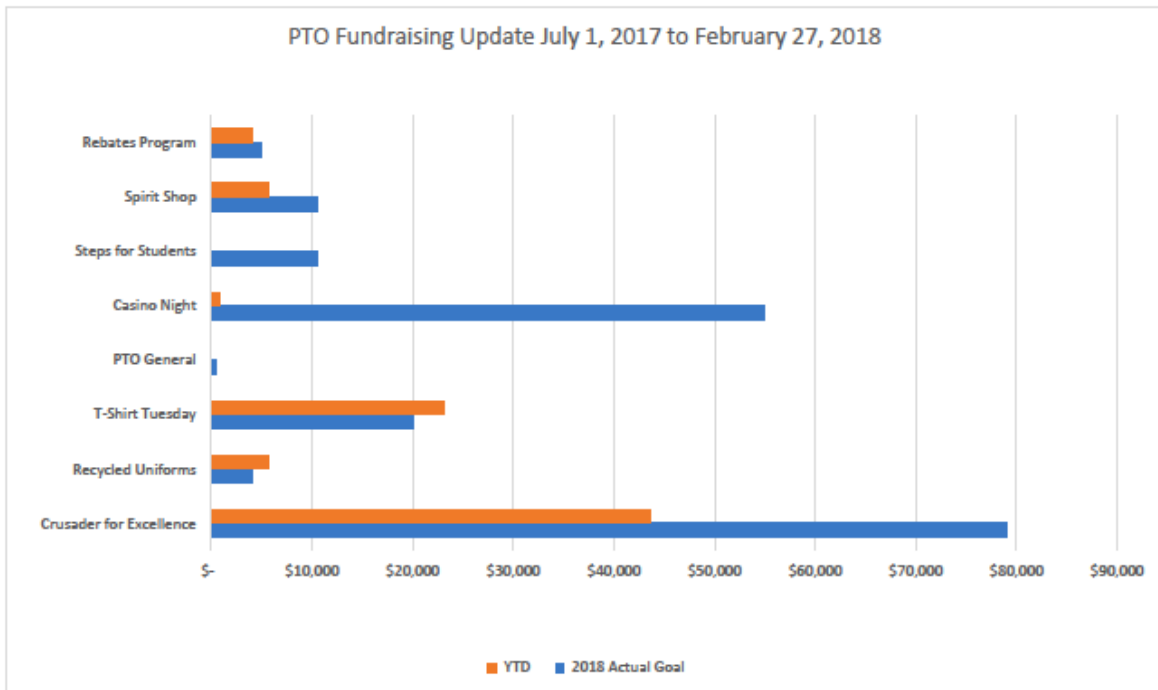
### 5. Announcements/Q&A

- 1. Could some PTO meetings be held during the school day?  
Not at this time, we want to stick to one meeting so that the same content is discussed. If meetings cannot be attended, please see the minutes.
- 2. Could the color charts for conduct be consistent throughout the grade levels? One-year green is good, the next year it means there were issues, etc. This is very confusing to the parents.  
Unfortunately, no. Each teacher has individual preferences, and while we encourage consistency across grade levels, we understand that each teacher is in charge of their classroom management plan and can implement that differently based on their needs, strengths, and weaknesses. Please speak with your child's teacher to understand their plan thoroughly.
- 3. Could we start doing a monthly birthday Mass for the students? Perhaps on the first Wednesday of the month, all the students with a birthday that month could come up and receive a special blessing, and the school could sing "Happy Birthday"?  
Mrs. Munscher will discuss this with the new priest once he is assigned.
- 4. Can we relax the shoe policy even more to include more colors?  
We can prayerfully discern this as we consider our handbook changes, but no promises at this time.
- 5. Some special dress day emails come very last minute, could we get more warning?  
We always send reminders the day of, as some parents may overlook calendar dates. But we will be more cognizant of this in the future.

6. Why do we have to pay a fee to view our children's grades on the Renweb app when we already pay fees for Renweb?

This is a charge for the app, \$4.99 once a year. As with many iPhone apps, there is a fee from the company, not the school. This is an optional app, not a requirement. It does have a few features that aren't available on the free version. Parents may view their grades on RenWeb Parents on any online browser for free. It's very similar to the app, just missing a few features. RenWeb will not waive the fee so this will be the parent responsibility if they want access to the app instead of the web.

Meeting was adjourned at 6:45pm.



Fiscal year: 7/1/17 – 6/30/18

## St. Martha Catholic School PTO Report

### Hospitality Committee

#### 1. Accomplishments/Wins:

We had two successful events

Feb. 1st staff luncheon Taco Thursday was a success and we even ran out of food and had to do an emergency run to replenish.

Feb 23rd. Parent Teacher conference snack/lunch was a great hit and we kept it healthy and no main theme just a pick me up and it was well received

#### 2. Opportunities/Struggles:

We struggled a bit as we actually ran out of food for staff luncheon. For future events we will plan accordingly and already made notes for next events.

We have an amazing opportunity coming up in May which will be a weeklong of opportunities for a Teacher Appreciation week. We try to plan something every day of that week and we will be working with our HRPC chairs and all who would like to participate and donate time, talent and more.

#### 3. Upcoming events/plans:

We would like for suggestions of what we can improve and/or ideas for teacher appreciation week be sent to [hospitality@stmarthacs.org](mailto:hospitality@stmarthacs.org)

#### 4. We need help with:

We will need help with teacher appreciation week.

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## St. Martha Catholic School PTO Report

### Steps for Students

1. Accomplishments/Wins: Steps for Students had a great turnout this year! We had almost 100 more registrations than last year. Many people showed up for the race, and SMCS had a great vibe at our tent. The Knights of Columbus pancake breakfast was a success, and it was a draw for people to come back to our tent afterwards and visit with each other. (See most recent Steps flocknote for additional info and stats!)

2. Opportunities/Struggles: We focused on registrations this year, which were successful. Next year we would like to start our big push in September and have a lot of our focus finished by Christmas break. We would also like to look for sponsorships next year.

3. Upcoming events/plans: Pizza Parties with Father Richard for classes and fastest race winners.

4. We need help with: volunteers for the diocese next year. Each school was supposed to have 10 shifts covered and St. Martha didn't have any shifts...wondering if this had something to do with spirit award?

All in all, the race was fun- we had a great turnout and we are looking forward to next year!

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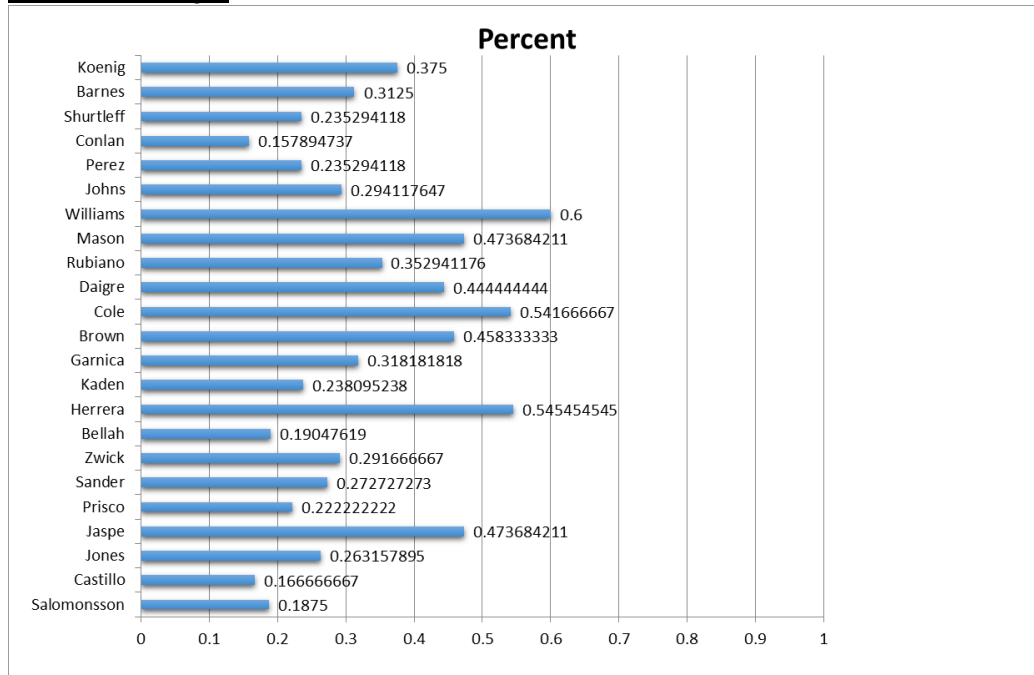
## St. Martha Catholic School PTO Report

### Crusade for Excellence Committee

#### Accomplishments/Wins:

- "Thermometer Posters" with current standings were posted for Grandparent's Day (We received a donation from a grandparent.)
- We will be posting the same poster with current standings (including class participation) around the office.
- Overall progress will be sent out through the e-blast on Friday, March 9<sup>th</sup>.

**Class Standings:**



**Opportunities/Struggles:**

- Fund Standing: \$46,696 as of 02/23/2018

**Upcoming events/plans:**

**INCENTIVES TO DONATE:**

1. MARCH: The first class to reach 75% participation by 3/31/18: each student in that grade will get Chick-fil-A at lunch
2. APRIL: The first class to reach 85% participation by 4/30/18: each student in that grade will get a FREE DRESS DAY

**We need help with:**

Getting more donations to CFE fund!

**St. Martha Catholic School PTO Report**

**Vocations**

**1. Accomplishments/Wins:**

Successfully “surprising” Father Borski with gifts and cards for his birthday. He’s experienced here... I don’t know that he was surprised, but he played along well. I think he was taken back by the outpouring of gifts and cards though. The school/students were very generous as usual.

2. Opportunities/Struggles: The chalice for vocations is open through end of the year! This week is reserved (2/28), and May 2nd is reserved. ALL other Wednesday’s are open!! Please. See the following link, if you would like to sign up.

<http://www.signupgenius.com/go/5080a49a9ac2faa8-chalice>

3. Upcoming events/plans: Attempting to make notes and schedules for next school year.

St. Martha Catholic School PTO Report

Spirit Shop Committee

Accomplishments/Wins:

We opened Spirit Shop for Grandparents/Special person day and we earned \$275.

Upcoming events/plans:

We are working on nominees to conduct survey among families for the 2018-2019 school year Spirit Shirt. Details to come.

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St. Martha Catholic School PTO Report

Athletic Booster Club Committee

Opportunities/Struggles:

Need committee members to sign up for our flocknote or do a membership call of some sort to raise interest for this committee.

-Sent flocknote out to clean out the AC and organize uniforms and had zero response. May have to resort to personal emails of families I know to be involved in sports to set aside a few afternoons afterschool or a Saturday to get this accomplished.

-We have leftover concessions now since baseball did not form a team. We need a place to sell these before next year

Upcoming events/plans:

-Proposal submitted for next school year that includes booster club memberships, student fan incentives, and marketing strategy to promote attendance at games. These are things I would like to have in place to send out information at the end of this school year or over the summer since soccer begins as soon as we get back.

-Next booster club meetings are March 26<sup>th</sup> and April 30<sup>th</sup> in Room 1 (the church library) at 6:45 pm

-May 14<sup>th</sup> Athletic Banquet

-Proposal almost completed for a 5v5 private school soccer tournament on June 9<sup>th</sup>.

We need help with:

-membership/volunteers