

St. Martha Catholic School Parent Teacher Organization

General Meeting Minutes

April 5, 2018

The meeting was called to order by Dwayne Chapman at 5:25pm

The minutes from the last meeting were approved.

PTO Board/Chairpersons present:

Dwayne Chapman

Christina Tower

Jessica Verret

Nanette Lynn

Nicole Lux

Kelly Chesnut

Becca Overton

Caroline Stevens

Christa Wilson

1. Officers' Reports

a. President's Report

- i. The following PTO board positions will be available for the 2018/2019 school year: President and Vice President. Nomination requests will go out the school community later this month.
- ii. Toni Shaw will begin offering speech services at SMCS. These sessions will be held during class time and are available to all grade levels. Ms. Shaw is currently working with the teachers to develop a list of milestones/red flags to help them identify students who might benefit from this service. Public school speech services will of course still be available. Ms. Shaw plans to be on campus Tuesdays and Thursdays. (Please see the attached handout for additional information.)

b. Treasurer's Report

- i. See attached report.

2. Committee Reports

- a. Box Tops/Rebate Programs: Visit the school website, Support>Rebates, for more information
- b. Recycled Uniforms: Thank you, Stephanie for all your work! The recycled uniform sales have been very successful.
- c. Workroom: Everything is running smoothly
- d. HRPC: See attached report
- e. Hospitality: No updates
- f. Community Life: No updates
- g. Casino Night: Sponsorships are going well; all 10 top tables have been sold. We have 75+ auction items and live packages. Please see the school website for more information.
- h. Crusade for Excellence: We have 100% participation from teachers, staff, and advisory board members!
See attached report
- i. Photography: Please continue to email photographs to yearbook@stmarthacs.org
- j. Vocations: Link to sign up for the chalice is on the website: Student Life>Spiritual Growth>Vocations.
- k. Alumni: No updates
- l. Spirit Shop: No updates
- m. Booster Club: Booster club need volunteers to help clean out the Activity Center on April 9 from 1-5pm, and April 11 from 1-3pm

- n. Crusader Spirit Events: Christa Wilson
Panera Bread event on March 29: waiting to hear on amount raised
Upcoming Spirit Nights: Chick-fil-a (Northpark location only) on April 19, Jason's Deli on May 17.

3. Principal's Report

- a. We would like to start an Ambassador families program to welcome new families to our school in the fall. Suggestions were made for the PTO to host an ice cream social or pot-luck dinner.
- b. Stranger danger at neighboring campuses: Mrs. Munscher has reached out to the superintendent of Humble ISD and local principals to see about being included in stranger danger incident updates.
- c. Survey results from the parent survey will be available in May. Please take a few minutes to answer the survey if you haven't already: <https://goo.gl/forms/OMJdbCQafRq5F1YU2>
- d. The advisory board has decided to have quarterly meetings for the 2018-2019 school year. It has been proposed that the PTO do the same.

4. New Business

- a. PTO would like to host a back to school breakfast for parents in the fall.
- b. PTO will look in to having a Volunteer Appreciation event in May.
- c. The PTO board has suggested that a "PTO fee" be added to the registration fee for each student so that the PTO can have a budget for the next school year.

5. Announcements/Q&A

- 1. Next year can we add "Go Texan" Dress day and "100th day of school" dress day for PreK-2nd grade? - Mrs. Munscher will look in to the possibility of having additional celebration dress days next school year.
- 2. Can we have a volunteer day in August to get the school ready for the year? – Mrs. Munscher will discuss with the parent who suggested this event.
- 3. Can we adjust the recess schedule in the lower elementary grades, so the children get more time to play outside? Perhaps something that more closely follows the Humble ISD policy of daily recess and P.E. twice a week. – Our school must follow the requirements of the TCCB. The administration is currently reviewing the schedule for next year.
- 4. What are the policies and procedures for the online grade books? Often are teachers required to input grades? Whom should a parent contact if they notice that no new grades have been entered for extended period? – Each teacher is required to enter two grades per week (per the school's handbook.) If a parent notices that this is not happening, they should contact the teacher via email and copy Mrs. Munscher.
- 5. Is it possible to open the school's playground so that children may play on it after school? – No, due to liability concerns. There are no school employees available to supervise the playground during the hours of 8am-6pm.

6. Adjournment

	2018 Goal	Expense Budget	2018 Actual Goal	YTD	%
Crusader for Excellence	\$ 84,000	\$ 5,000	\$ 79,000	\$ 48,293	61
Recycled Uniforms	\$ 4,000	\$ -	\$ 4,000	\$ 6,865	172
T-Shirt Tuesday	\$ 20,000	\$ -	\$ 20,000	\$ 23,220	116
PTO General	\$ 500	\$ -	\$ 500	\$ -	0
Casino Night	\$ 80,000	\$ 25,000	\$ 55,000	\$ 14,882	27
Steps for Students	\$ 12,000	\$ 1,500	\$ 10,500	\$ 11,090	106
Spirit Shop	\$ 13,600	\$ 3,000	\$ 10,600	\$ 5,875	55
Rebates Program	\$ 5,000	\$ -	\$ 5,000	\$ 4,213	84
	\$ 219,100	\$ 34,500	\$ 184,600	\$ 114,438	62

	Current Month	YTD	YTD Expenses	YTD Actual
Athletics Concessions	\$ -	\$ 1,493	\$ 141	\$ 1,352



**St. Martha Catholic School PTO
Homeroom Parent Coordinators
Committee Chairperson(s): Nicole Lux**

HRPC's assembled Casino Night baskets and photos were taken to put online. They look fantastic. Hats off to Mary for all that coordinating!

We continue to schedule teacher/staff birthdays monthly. For summer birthdays we will pick a date in April or May to celebrate.

Fun Day is approaching. Under Mrs. Henry's guidance, HRPC's for each class are to select a game. Sign Up Genius will go out seeking 2 volunteers per station. Fun Day for PK/K is on 4/26 from 8:00-10:45 AM and 1st-8th is on the 27th from 8:45-11:45 AM. Next meeting for this is on Monday 4/9 at 10:00 AM.

Teacher Appreciation week is approaching in May and Hospitality is taking the lead. HRPC's to create a poster for their teacher and adopted staff member, we will communicate exactly what needs to be done once details are finalized.

**St. Martha Catholic School PTO
Crusade for Excellence Committee
Committee Chairperson(s): Katelyn Laughlin & Yessica Gonzalez**

Accomplishments/Wins:

- "Thermometer Posters" with progress were hung, as well as class participation standings and "Did you Know?" posters about information regarding the CFE Fund. All but one have been taken down. We did receive approval from Mrs. Munscher to do hang these posters, so we are waiting to see when they will be placed back up. Posters were placed by the front office, by park and walk, and at the annex building entrance.
- We were able to get reminders and information sent out to all families twice by E-blast. With casino night approaching, all efforts will be shifted to this event

Opportunities/Struggles:

- Fund Standing: **\$50,000** as of 04/02/2018
-

Upcoming events/plans:

INCENTIVES TO DONATE:

APRIL: The first class to reach 85% participation by 4/30/18: each student in that grade will get a FREE DRESS DAY

We need help with:

- Getting more donations to CFE fund!



Shaw Speech Pathology

Enhancing the Quality of Life

Speech and Language
Therapy Services
Offered At
St Martha Catholic School

Speech Language Pathologist

Hello. I'm Toni Shaw, Speech Language Pathologist. I earned my Bachelor's and Master's degrees from the University of Louisiana at Monroe. With over 15 years of experience as a licensed and certified speech language pathologist, I've worked in public and private schools, nursing homes, hospitals, rehabilitation units and home health care settings.

My love for speech language pathology began at an early age while volunteering with the special needs population. It was at that moment, I realized every voice needs to be heard. My therapy focuses on meeting the client at their current level and providing them with the tools necessary to successfully expand their speech and language skills. I enjoy working with all children requiring speech and language support. It's an honor being a part of their journeys.

Services

We evaluate, diagnose and treat communication delays and disorders in the following areas:

- Articulation
- Aural Rehabilitation
- Autism
- Developmental delays
- Feeding
- Language Skills
- Oral Motor Skills
- Phonological processing ● Sound Production
- Social Skills
- Stuttering
- Swallowing ● Tongue tie
- Tracheostomy Speech

Evaluation Process

Full speech and language evaluations are generally one hour in length. The best possible times for assessments are discussed with the client's teacher to ensure that critical instruction time is not interrupted. Upon completion of the evaluation, interpretation of the results and therapy recommendations are discussed with the parents. A formal written report is prepared and submitted to the primary care physician. Many insurance companies also require submission of clinical documentation for prior authorization and payment of therapy sessions-

Individual Therapy Sessions

Therapy sessions are 30-45 minutes in length. Each session focuses on goals and objectives developed based on the individual needs of the client.

Insurance and Referrals

We accept a variety of insurances including:

- Aetna
- Amerigroup
- Blue Cross Blue Shield
- Out-of-Network Health Plans • Private Pay
- Texas Children's Chip
- Texas Children's Health Plans
- Traditional Medicaid
- United Healthcare Commercial Plans • United Healthcare Community Plans

Shaw Speech Pathology assist with verification of benefits for therapy services. We request all required prescriptions and authorizations on behalf of our clients.

Questions

If you have questions or need additional information, please contact me directly.

Contact Information: Toni
Shaw

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