

St. Martha Catholic School Parent Teacher Organization

General Meeting Minutes

May 3, 2018

The meeting was called to order by Dwayne Chapman at 5:23pm

The minutes from the last meeting were approved.

PTO Board/Chairpersons present:

Dwayne Chapman

Christina Tower

Jessica Verret

Travis Davis

Sarah Wakefield

Rachel Spreyerer

Stephanie Flores

Karen Greene

Becca Overton

Caroline Stevens

1. Officers' Reports
 - a. President's Report
Welcome to our President-elect, Travis Davis, and our Vice President-elect, Sarah Wakefield!
 - b. Treasurer's Report
See attached report.

2. Committee Reports – Wins/Losses/Ideas for next year
 - a. Box Tops/Rebate Programs: Rachel Spreyerer
We need to start encouraging families to collect box tops earlier in the year.
 - b. Recycled Uniforms: Stephanie Flores
Offering email purchasing worked very well. Families found it very easy to contact Stephanie and get the uniforms they needed.
 - c. Workroom: Nanette Lynn
Everything ran smoothly all year. New volunteers were well trained.
 - d. HRPC: Nicole Lux
Teacher baskets for Casino Night were great! Middle school students really enjoyed having a Valentine's party this year.
 - e. Hospitality: Karen Greene/Gina Wolfe
Sign-up Genius went out to the school community for Teacher appreciation week, it was filled in 2 hours! The hospitality committee would like to look at the event schedule for next year, and possibly move things a little so that everything doesn't fall at once.
 - f. Community Life: Gina Wolfe
Family fun night in the fall, and Grandparents day in the spring were well attended. The Daddy Daughter dance is sold out!
 - g. Casino Night: Kelly Chesnut
Great job to all our volunteers! We exceed our fundraising goal, we raised an estimated \$94,000 for the school!
 - h. Steps for Students: Sarah Wakefield
We had a record number of registrations this year! The Knights of Columbus breakfast was lots of fun. We need to start encouraging families to register earlier next year. Utilize carline and park and walk to advertise again, that was big success.

- i. Crusade for Excellence: Katelyn Laughlin/Yessica Gonzalez
While we didn't reach our goal for this year, we did have 100% participation from faculty, staff, and advisory board members! We also had a lot of donations to our tuition assistance program this year.
 - j. Photography: Becca Overton
Email for parents to send photos worked well.
 - k. Vocations: Caroline Stevens
Posting the link to the sign-up genius for the chalice on the website was very successful. While the vocations expo was successful, we are looking for advice and feedback on how to improve it for next year.
 - l. Alumni: Anne Marie Watkins/Kelly Chesnut
May 17th – SMCS class of 2014 reception
May 24th – 8th Grade Send Off
May 25th – SMCS graduation
June 1st – Mass at school dedicated to our alumni
 - m. Spirit Shop: Rachel Spreyerer
Looking at new ideas to update our spirit shop. Working on new spirit shirts for next year.
 - n. Booster Club: Joannah Landry
Concession sales were very successful! Lots of great ideas to expand our booster club for next year.
 - o. Crusader Spirit Events: Christa Wilson
May 17th – Jason's Deli Spirit event
3. Principal's Report
- Mrs. Mason will our PTO faculty liaison for next year.
 - We are very excited to welcome our new teachers in the fall!
 - Based on the results of our parent survey we have decided to change lunch providers for next year. We are in the process of having our contract approved with ECI Healthy Choice, more information will go to parent before the end of this school year. ECI is planning to attend the New Parent meeting on May 22, to provide more information as well.
 - Lands End fitting event is scheduled for May 22 from 12-6pm in the FLC.
 - Faculty is working on curriculum updates; the plan is to put curriculum outlines on the school website so that parents can see what is being taught at each grade level.
 - Administration is working on ways to market our school to new families. We are in the process of producing a video for the school website.
4. Old Business
- a. PTO Budget for 2018/2019 – Since our school is a 501c organization, the PTO cannot handle money. However, we are looking in to ways to allocate funds to support our PTO events.
 - b. May 17th is our Volunteer Appreciation event from 8:30-10:30.
 - c. More information to come on back to school events.
5. New Business
- a. Mrs. Munscher and Mary Hays are working on reorganizing our PTO committees for next year to encourage parent participation.

Meeting was adjourned at 6:15pm.

